

KHALSA COLLEGE AFTERNOON DISPERSAL POLICY

1. At 3.40pm the period 6 teacher will check, ensure proper close up of classroom and guide the students in an orderly manner to the school assembly square.
2. All students will be guided to Assembly Square by period 6 teachers from each room.
3. All students will line up in Assembly Square. Important announcements will be made to all students by Assistant Principal or Vice Principal or Principal.
4. Teacher on duty's will move with lines from the Assembly Square to the buses for boarding.
5. The walk down line will disperse the last.
6. No student must be seen loitering around building after afternoon assembly.
7. Tag will be put for afternoon assembly ie:
 - Town line – Lautoka General
 - Town line – KBL
 - Tavua – KBL town bus
 - Tavua – KBL – ½ way
 - Votua – Chaman Lal
 - Vatiaka – KBL
8. Noise level must be contained by all teachers present.
9. Dispersal must be well organised.
10. Commencement date from Week 5 for the whole school.